

Wood Dale Public Library District
Regular September Board Meeting Minutes
September 16, 2013
7:30 p.m.

Meeting began at 7:32 pm.

The meeting was called to order by President Dunn.

I. Roll Call

Present: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba

Absent: Winger

Others Present: Bergendorf

II. Town Hall: No one was present for town hall. Director Bergendorf reported Trustee Winger will not be attending the meeting due to illness.

III. Minutes: A motion to approve the August 12, 2013 Regular Board Meeting minutes was made by Trustee Matuszewski and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Stillabower, Zaremba; Abstain: Norris, Sparacio; Absent: Winger. Motion passed.

IV. Treasurer's Report - Revenue/Expenses by Fund: President Dunn reviewed the report with the Trustees. A motion to approve the Treasurer's report was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

V. Bill List/Cash Disbursement: The Board reviewed the Bill List/Cash Disbursement lists. Director Bergendorf reported the payment for the bookmobile was by a cashier's check, so it will not appear on the bill list with a check number but will be reflected as a charge on the Treasurer's Report. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Sparacio and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

VI. Director's Report: Director Bergendorf reviewed her report with the Board. She discussed the purchase of the bookmobile and plans to return it to the Library. She reported parking the bookmobile on the service drive does not conflict with any City of Wood Dale Ordinance. A motion to approve the Director's Report was made by Trustee Matuszewski and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

VII. President's Report: No report.

VIII. Correspondence: Director Bergendorf shared with the Board of Trustees thank you notes from Wood Dale School District #7 summer school students.

IX. Legal/Ethics Report: Trustee Matuszewski shared several newspaper articles about area libraries.

X. Continuing Business

A. Physical Facilities: Director Bergendorf reported on the electrical challenges to our facility and the results of the meeting between Dan Eallonardo (ICS) and Dan McCurdy our electrical engineer. She reported that Dan McCurdy suspects our overvoltage problem originates from the neutral line feed entering our facility. The earliest testing could occur, due to weather and required lead time from ComEd, is early March, 2014. Dan McCurdy is putting together a proposal to do schematics on our electrical system and testing requirements.

XI. New Business

A. Per Capita Grant – Grant Requirement and Approval with Final Review by President and Secretary: Director Bergendorf reviewed the per capita requirements with the Board. A motion to approve the Per Capita Grant with final review by the President and Secretary was made by Trustee Norris and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

B. Physical Facilities – See Continuing Business

C. Budget and Appropriation Ordinance – Public Hearing Report and Ordinance Approval: It was noted the public did not attend nor submit written testimony for the public hearing. A motion to approve the Budget and Appropriation Ordinance was made by Trustee Sparacio and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

D. Resolution to Determine Estimate of Funds Needed for 2013-2014 Fiscal Year: A motion to approve the Resolution to Determine Estimate of Funds Needed for 2013-2014 Fiscal Year was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

E. Establish Public Hearing Date Pursuant to TITA - Notice of Property Tax Increase for Wood Dale Public Library District: A motion to approve the notice to Establish Public Hearing Date Pursuant to TITA - Notice of Property Tax Increase for Wood Dale Public Library District was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Norris, Matuszewski, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

F. Presentation, Discussion and Action Concerning Acquisition of Specific Property – Executive Session 120/2(c)(5): No action needed.

G. Review and Approval of Executive Session Minutes - Executive Session 120/2(c)(21): No action needed.

XII. Executive Session: No action needed.

XIII. Adjournment

A motion to adjourn the meeting at 8:43 p.m. was made by Trustee Zaremba and seconded by Trustee Matuszewski. Roll Call Vote: Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.