

Wood Dale Public Library District
Regular May Board Meeting Minutes
May 20, 2013
7:30 p.m.

Meeting began at 7:36 pm.

The meeting was called to order by President Winger.

I. Roll Call

Present: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba

Absent: None

Others Present: Bergendorf

II. Town Hall: No one was present for town hall.

III. Acceptance of DuPage County Board of Election Canvassing Results

A motion to accept the DuPage County Board of Election Canvassing Results was made by Trustee Norris and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

IV. Oath of Office: Director Bergendorf, an authorized Notary Public, administered the oath of office to each newly elected Trustee. Trustee Norris and Trustee Sparacio both accepted the Oath of Office.

V. Election of Board Officers: Director Bergendorf reviewed election procedures by reading the Illinois Statute that outlines the order of officers elected - President, Vice-President, Secretary, and Treasurer. A motion to nominate Mark Winger for President was made by Trustee Norris. Mark Winger declined the nomination for President. Without a second, the motion to nominate Mark Winger for President did not proceed.

The Board then reviewed the existing and newly proposed by-laws to determine the amount of time individuals could serve in a Board elected and the process for electing officers.

President: A motion to nominate Barbara Dunn as President was made by Trustee Winger and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

Vice- President: A motion to nominate Jeanna Matuszewski as Vice-President was made by Trustee Norris and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

Secretary: Trustee Norris indicated she had other commitments at this time and would decline if she was nominated for an elected Board position. A motion to nominate Lynnette Zaremba as Secretary was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

Treasurer: A motion to nominate Mark Winger as Treasurer was made by Trustee Norris and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

VI. Minutes: A motion to approve the April 15, 2013 Regular Board Meeting minutes was made by Trustee Zaremba and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Abstain: Winger. Motion passed.

VII. Treasurer's Report - Revenue/Expenses by Fund: Trustee Stillabower gave an overview of the Treasurer's report to complete her Treasurer responsibilities. A motion to approve the Treasurer's report was made by Trustee Norris and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

VIII. Bill List/Cash Disbursement: The Board reviewed the Bill List/Cash Disbursement lists. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Sparacio and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

IX. Director's Report: Director Bergendorf reviewed her report with the Board. She discussed highlights from the author visit and plans to promote summer reading and the Library's 50th anniversary. A motion to approve the Director's Report was made by Trustee Norris and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

X. President's Report: Former President Winger gave an update on the activities of the Clean Air Counts committee and the Green Fair. A motion to approve the President's Report was made by Trustee Sparacio and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

XI. Correspondence: The funeral notice of former library trustee Judi Pioch was shared with the Board.

XII. Legal/Ethics Report: Trustee Matuszewski shared several newspaper articles about area libraries. The Board discussed the need for the newly elected Trustees to retake the Open Meetings Act training.

XIII. Continuing Business:

A. Revised By-Laws of the Wood Dale Public Library District: The Board reviewed the revised by-laws. Suggestions were made for additional revisions.

XIV. New Business

A. Budget: Director Bergendorf reported the final figures from DuPage County have not been distributed.

B. Fiscal Compliance Calendar: Director Bergendorf distributed a draft fiscal compliance calendar for the Board to review. She reported the attorney is reviewing this item and will be brought to the June board meeting for approval.

C. Public Library Nonresident Card Participation Program: A motion to participate in the Public Library Nonresident Card Program was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

D. Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition): No action needed.

E. Review of Executive Session Minutes - Executive Session 120/(c)(21): No action needed.

XV. Executive Session: No action needed.

XVI. Approval and Review of Executive Session Minutes: No action needed.

XVII. Adjournment

A motion to adjourn the meeting at 8:57 p.m. was made by Trustee Zaremba and seconded by President Dunn.
Roll Call Vote: Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.