

Wood Dale Public Library District
Regular May Board Meeting Minutes
May 21, 2012
7:30 p.m.

Meeting began at 7:44 p.m.

The meeting was called to order by President Winger.

I. Roll Call

Present: Dunn, Matuszewski, Sparacio, Winger

Absent: Norris, Stillabower, Zaremba

Others Present: Bergendorf

II. Town Hall: No one was present for town hall. Director Bergendorf reported the other Trustees have earlier commitments and plan to join the meeting in progress. *(Please note: Trustee Zaremba joined the meeting at 7:45 pm.)*

III. Minutes: A motion to approve the April 16, 2012 Special Committee of the Whole Board Meeting minutes was made by Trustee Dunn and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Matuszewski, Winger, Zaremba; Abstain: Sparacio; Absent: Norris, Stillabower. Motion passed.

A motion to approve the April 16, 2012 Regular Board Meeting minutes was made by Trustee Dunn and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed.

IV. Treasurer's Report - Revenue/Expenses by Fund: Trustee Dunn gave an overview of the Treasurer's report. A motion to approve the Treasurer's report was made by Trustee Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed.

V. Bill List/Cash Disbursement: A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Zaremba and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed.

VI. Director's Report: Director Bergendorf reviewed her report with the Board. Director Bergendorf recognized the contributions by the Board and Staff at the Mrs. Kennedy and Me program and reported on attendance at the two May author programs. The Board discussed attendance plans for the Memorial Day Parade. A motion to approve the Director's Report was made by Trustee Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed.

VII. President's Report: President Winger reviewed the Green Day Event with the Board of Trustees. Trustee Winger also inquired about using the library display case to promote green initiatives. A motion to approve the President's Report was made by Trustee Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed. *(Please note: Trustee Stillabower joined the meeting at 7:54 pm.)*

VIII. Correspondence: Director Bergendorf shared correspondence she had received about the Mrs. Kennedy and Me author program.

IX. Legal/Ethics Report: Trustee Matuszewski shared several articles relating to libraries and President Winger reminded everyone to complete their Open Meetings Act training by the deadline. Director Bergendorf distributed legal update memorandums from our library attorney, including a fiscal ordinance calendar report.

X. Continuing Business

A. Building Facilities – Project Update: Director Bergendorf reported on the progress of several significant facilities maintenance/improvement projects as well as general maintenance projects. She reported that the sprinkler system report will tell us whether we need to install a new system or upgrade existing equipment.

XI. New Business

A. Fiscal Compliance Calendar: A motion to approve the fiscal compliance calendar was made by Trustee Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

B. Budget: Director Bergendorf informed the Board of Trustees the final EAV rates from DuPage County is expected to be released on Wednesday. She informed the Board that aside from previously discussed budget line increases, the majority of budget lines will stay very similar to figures from last year. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

C. Auditor Contract: A motion to approve the auditor contract was made by Trustee Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

D. Non-Resident Library Card Participation: A motion to approve our continued participation in the Non-Resident Library Card program was made by President Winger and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

E. Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition): No action needed.

F. Review of Executive Session Minutes - Executive Session 120/(c)(21): No action needed.

XII. Executive Session: No action needed.

XIII. Approval and Review of Executive Session Minutes: No action needed.

XIV. Adjournment

A motion to adjourn the meeting at 8:18 p.m. was made by Trustee Zaremba and seconded by Trustee Dunn. Roll Call Vote - Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.