

Wood Dale Public Library District  
Regular November Board Meeting Minutes  
November 19, 2012  
7:30 p.m.

Meeting began at 7:30 p.m. The meeting was called to order by President Winger.

**I. Roll Call:**

Present: Dunn, Matuszewski, Norris, Stillabower, Winger, Zaremba

Absent: Sparacio

Others Present: Bergendorf

**II. Town Hall:** No one was present for town hall.

**III. Minutes:** A motion to approve the October 15, 2012 Public Hearing Minutes for the Public Hearing for the Proposed Property Tax Levy was made by Trustee Norris and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Stillabower, Winger, Zaremba; Absent: Sparacio. Motion passed.

A motion to approve the October 15, 2012 Regular Board Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Norris, Matuszewski, Stillabower, Winger, Zaremba; Absent: Sparacio. Motion passed.

**IV. Treasurer's Report:** Trustee Stillabower reviewed the Treasurer's report with the Board of Trustees. A motion to approve the Treasurer's Report was made by Trustee Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Stillabower, Winger, Zaremba; Absent: Sparacio. Motion passed.

**V. Bill List/Cash Disbursement:** The Board reviewed the bill list with the Library Director. (*Please Note: Trustee Sparacio entered the meeting at 7:34 p.m.*) A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

**VI. Director's Report:** The Library Director reviewed her report with the Board of Trustees. She discussed progress made towards getting the collection ready for the installation of the new shelving. Director Bergendorf discussed the very positive Hennen's Library Rating score Wood Dale Library has received. She noted our Library received the 2nd highest public library score in the MAGIC Consortium. The replacement outdoor light fixtures were noted and the Holiday Open House activities were discussed. A motion to approve the Director's Report was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

**VII. President's Report:** President Winger reported on the positive response from the Art Fair. He also reviewed the questions with the Board asked of the Library at the Shape of Wood Dale event. A motion to accept the President's report was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

**VIII. Correspondence:** The Board of Trustees reviewed thank you notes from the library staff thanking the Library for our wellness plan partnership with the Park District.

**IX. Legal/Ethics Report:** No report. Trustee Matuszewski asked about the Library's 50<sup>th</sup> Anniversary plans. The Board and Director discussed celebrations planned throughout the year for the patrons.

## **X. Continuing Business**

**A. Building Project Update:** Director Bergendorf reviewed the status of the current building projects.

## **XI. New Business**

**A. Tax Levy:** A motion to approve the Tax Levy Ordinance was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

**Certification of Compliance with Truth-in-Taxation Law:** A motion to approve signature of the Certification of Compliance with the Truth-in-Taxation Law was made by Trustee Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

**B. Library Calendar:** The Director and Board discussed the current legal requirement that the Library be open on December 24 to accept election filings. It was noted the law requires you to accept items up until 5 p.m. but does not indicate a start time. Director Bergendorf reported the attorney felt it was acceptable to establish a shorter time period to accept applications. A motion for the Library Director to establish a shorter application time period based upon the recommendation of the attorney was made by Trustee Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

**C. Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition):** No action taken.

**D. Review of Executive Session Minutes – Executive Session 120/2(c)(21) :** No action taken.

**XII. Executive Session:** No action taken.

**XIII. Approval and Review of Executive Session Minutes:** No action taken.

**XIV. Adjournment:** A motion to adjourn the meeting at 8:06 p.m. was made by Trustee Zaremba and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.