

Wood Dale Public Library District  
Regular October Board Meeting Minutes  
October 15, 2012  
7:30 p.m.

Meeting began at 7:30 p.m. The meeting was called to order by President Winger.

**I. Roll Call:**

Present: Dunn, Matuszewski, Norris, Stillabower, Winger, Zaremba

Absent: Sparacio

Others Present: Bergendorf

**II. Town Hall:** No one was present for town hall.

**III. Minutes:** A motion to approve the September 17, 2012 Public Hearing Minutes for the Budget and Appropriation was made by Trustee Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Norris, Stillabower, Winger, Zaremba; Abstain: Matuszewski; Absent: Sparacio. Motion passed.

A motion to approve the September 17, 2012 Regular Board Meeting Minutes was made by Trustee Norris and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Norris, Stillabower, Winger, Zaremba; Abstain: Matuszewski; Absent: Sparacio. Motion passed.

**IV. Treasurer's Report:** Trustee Stillabower reviewed the Treasurer's report with the Board of Trustees. A motion to approve the Treasurer's Report was made by Trustee Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Stillabower, Winger, Zaremba; Absent: Sparacio. Motion passed.

**V. Bill List/Cash Disbursement:** The Board reviewed the bill list with the Library Director and discussed our insurance renewal package in length. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Stillabower, Winger, Zaremba; Absent: Sparacio. Motion passed.

**VI. Director's Report:** The Library Director reviewed her report with the Board of Trustees and discussed the upcoming Shape of Wood Dale meeting. President Winger and the Board commended the Library Staff on their grant writing endeavors. The Board also expressed their appreciation of afterschool programming and special lock-in activities. The Board and Director also discussed introducing name badges at the Holiday Open House. A motion to approve the Director's Report was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.  
*(Please Note: Trustee Sparacio entered the meeting at 7:46 p.m.)*

**VII. President's Report:** President Winger noted we discussed the upcoming Shape of Wood Dale event earlier in the meeting.

**VIII. Correspondence:** Director Bergendorf reported we received a thank you card from the Johnson family.

**IX. Legal/Ethics Report:** Trustee Matuszewski reminded everyone to complete the fraud survey for the auditor. Director Bergendorf reported she will check with the auditor regarding the status of the surveys. Trustee Matuszewski distributed several newspaper articles featuring local libraries. Director Bergendorf reminded everyone she will be working a couple upcoming Sundays which would be convenient if the Trustees need assistance logging into the Open Meetings Act training.

**X. Continuing Business**

**A. Building Project Update:** Director Bergendorf reviewed the status of the sprinkler system project and installation of new lights.

**B. Per Capita Grant:** No information to present.

**XI. New Business**

**A. Report of the Public Hearing for the Proposed Property Tax Levy:** President Winger and Director reported there was no one present for town hall and no written testimony was presented.

**B. Tax Levy:** Director Bergendorf distributed a draft of the Tax Levy Ordinance that will be reviewed by the attorney and approved in November. She reported the amount we are levying is the same amount we have levied for the past several years. She also reviewed with the Board our budget expenditures as compared to other area libraries.

**C. Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition):** No action taken.

**D. Review of Executive Session Minutes – Executive Session 120/2(c)(21) :** No action taken.

**XII. Executive Session:** No action taken.

**XIII. Approval and Review of Executive Session Minutes:** No action taken.

**XIV. Adjournment:** A motion to adjourn the meeting at 8:05 p.m. was made by Trustee Zaremba and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.