

Wood Dale Public Library District
Regular August Board Meeting Minutes
August 8, 2011
7:30 p.m.

Meeting began at 7:33 p.m. The meeting was called to order by President Winger.

I. Roll Call:

Present: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba

Absent: Stillabower

Others Present: Bergendorf

II. Town Hall: No one was present for town hall.

III. Treasurer Pro Tem Appointment: A motion to appoint Trustee Dunn as Treasurer Pro Tem was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed.

IV. Minutes: A motion to approve the July 11, 2011 Board Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed. A motion to approve the July 25, 2011 Special Board Meeting Minutes was made by Trustee Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed.

V. Treasurer's Report: Trustee Dunn, Treasurer Pro Tem, reviewed the Treasurer's report with the Board of Trustees. Trustee Dunn inquired about the status of the tax payments from DuPage County. A motion to approve the Treasurer's Report was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed.

VI. Bill List/Cash Disbursement: The Board reviewed the bill list. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Dunn and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed.

VII. Director's Report: Director Bergendorf distributed two reports to the Board members. Director Bergendorf informed the Board the e-Pay project will be implemented in August, and reminded the members that fees from the e-Pay project will be deposited into the new e-Pay fund at the Illinois Funds. Director Bergendorf reviewed five of the new e-resources available on our Web site and informed the Board about facility issues due to the recent storms. A motion to approve the Director's Report was made by Trustee Dunn and seconded by Trustee Norris. President Winger inquired about the status of the parking lot rehabilitation contracts. Director Bergendorf reported the attorneys were working on them. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed.

VIII. President's Report: Nothing to report.

IX. Correspondence: Director Bergendorf distributed a MAGIC document and informed the Board about the Illinois Library Association Conference in Rosemont. Conference information is available at the ILA website at www.ila.org.

X. Legal/Ethics Report: Trustee Matuszewski distributed several newspaper articles featuring local libraries in the area.

XI. Continuing Business

- A. Parking Lot Rehabilitation Project:** Director Bergendorf reported the attorneys are still working on the contracts. She stated she plans to update patrons about the project on our Web site and Twitter.

XII. New Business

- A. Annual Vendor List - Statement of Cash Receipts and Disbursements:** A motion to approve the Annual Vendor List - Statement of Cash Receipts and Disbursements was made by Trustee Dunn and seconded by President Winger. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed.
- B. Chief Fiscal Officer Statement of Estimated Revenues:** A motion to approve the Chief Fiscal Officer Statement of Estimated Revenues was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed.
- C. Tentative Budget and Appropriation Ordinance:** Director Bergendorf reviewed the Tentative Budget and Appropriation Ordinance with the Board of Trustees. Director Bergendorf indicated there will be updates to the final Budget and Appropriation Ordinance based upon the significant capital projects being discussed and scheduled for the upcoming year. A motion to approve the Tentative Budget and Appropriation Ordinance was made by Trustee Norris and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed.
- D. Public Hearing Notice for the Budget and Appropriation Ordinance:** A motion to approve the Public Hearing Notice for the Budget and Appropriation Ordinance was made by Trustee Dunn and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed.
- E. Annual Report - Authorize President and Secretary for Final Review and Signature:** A motion to approve the Annual Report authorizing the President and Secretary for Final Review and Signature was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed.
- F. Personnel- Executive Session 120/2(c)(1) – No Action Needed**
- G. Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition):** See below.
- H. Review of Executive Session Minutes - No Action Needed**

XIII. Executive Session:

A motion to go into Executive Session at 8:05 p.m. pursuant to Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition) following a brief break was made by Trustee Sparacio and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed.

A motion to exit Executive Session and return to regular session at 8:10 p.m. was made by Trustee Zaremba and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed.

- XIV. Adjournment:** A motion to adjourn the meeting at 8:11 p.m. was made by Trustee Zaremba and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Absent: Stillabower. Motion passed.