

Wood Dale Public Library District
Regular Board Meeting Minutes
April 12, 2010
7:30 p.m.

Meeting began at 8:27 p.m. *

The meeting was called to order by President Winger.

I. Roll Call:

Present: Matuszewski, Sparacio, Winger, Zaremba

Absent: Dunn, Lombardi, Stillabower

Others Present: Bergendorf

Director Bergendorf reported Trustee Lombardi emailed he would be unable to attend this evening, Trustee Stillabower called to report she was very ill, and Trustee Dunn called to report there was a family emergency.

II. Town Hall: No one present for town hall.

III. Minutes: A motion to approve the March 15, 2010 Regular Meeting minutes was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Matuszewski, Sparacio, Winger, Zaremba; Absent: Dunn, Lombardi, Stillabower. Motion passed.

IV. Treasurer's Report: Director Bergendorf gave the Treasurer's Report. She reported we have collected 99.11 percent of tax revenue and we just received a wire notice on a significant deposit of personal property replacement tax funds into our account. A motion to approve the Treasurer's Report was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Matuszewski, Sparacio, Winger, Zaremba; Absent: Dunn, Lombardi, Stillabower. Motion passed.

V. Bill List/Cash Disbursement: A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Zaremba and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Matuszewski, Sparacio, Winger, Zaremba; Absent: Dunn, Lombardi, Stillabower. Motion passed.

VI. Director's Report: Director Bergendorf asked the Board if there were any questions about her Director's Report. Trustee Zaremba inquired about the scheduled Prairie Fest dates. Director Bergendorf reported it is scheduled for the evening of Thursday, August 12 and runs through Sunday, August 15. A motion to approve the Director's Report was made by Trustee Sparacio and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Matuszewski, Sparacio, Winger, Zaremba; Absent: Dunn, Lombardi, Stillabower. Motion passed.

VII. President's Report & Correspondence: Director Bergendorf distributed the ILA Newsletters to the Trustees. Director Bergendorf reported there will be a legal memo next month to distribute.

VIII. Legal/Ethics Report: Director Bergendorf reported she completed the FOIA training and Trustee Sparacio and Joanna Klos need to meet with Director Bergendorf for an overview to complete the Open Meetings Act Training and Trustee Lombardi will need to meet with Joanna Klos and Director Bergendorf to complete the FOIA training. The Board was reminded to complete their Statement of Economic Interest and file it with DuPage County. Director Bergendorf reminded the Trustees that a quorum can be established by email, so it is best to limit email correspondence for information distribution.

IX. Continuing Business

- A. Staff In-Service:** Director Bergendorf gave the Board a detailed overview of the scheduled Staff In-Service Day and afterhours/recognition event. Director Bergendorf reported the theme of the summer reading program is "Devour A Book."

X. New Business

- A. Accountant Contract:** Director Bergendorf reviewed the accountant's contract with the Board. Director Bergendorf reported the Library is now running W-2's for the employees, so this service was eliminated from his contract. A motion to approve the Accountant Contract was made by Trustee Sparacio and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Matuszewski, Sparacio, Winger, Zaremba; Absent: Dunn, Lombardi, Stillabower. Motion passed.
- B. Budget:** Director Bergendorf distributed and discussed the tentative budget income figures, detailed by fund, with the Board of Trustees. She discussed that the budgeted income for the Corporate Fund is only \$8,000 more than the previous year, so the upcoming budget will look similar to the previous year. Trustee Winger inquired about the impact of State of Illinois budget on our library budget and discussed potential budget changes being proposed by the schools. Director Bergendorf reported that while schools may have built up reserves in their special funds, our special fund balances are very low, so the ability to freely transfer among the funds would not be beneficial to us. Director Bergendorf reported that libraries have not received our per capita grant income and at Wood Dale, we do not use this to fund core services. Director Bergendorf reported that being able to fully levy for legally mandated pensions would most help the taxing bodies, however, the prospect of this type of legislation passing is quite low.

XI. Executive Session: Review of Executive Session Minutes – Statute 5 ILCS 120/2(c)(21)

No action taken.

XII. Approval of Executive Session Minutes

No action taken.

XIII. Adjournment

A motion to adjourn the meeting at 8:48 p.m. was made by Trustee Zaremba and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Matuszewski, Sparacio, Winger, Zaremba; Absent: Dunn, Lombardi, Stillabower. Motion passed.

* The start of the board meeting was delayed until a quorum could be established.