

Wood Dale Public Library District
Regular Board Meeting Minutes
August 10, 2009
7:30 p.m.

Meeting began at 7:36 p.m.

The meeting was called to order by President Winger.

I. Roll Call:

Present: Dunn, Matuszewski, Sparacio, Winger, Zaremba

Absent: Lombardi, Stillabower

Others Present: Bergendorf

II. Town Hall: No one was present for town hall.

III. Minutes: A motion to approve the July 20, 2009 Regular Meeting minutes was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Winger, Zaremba; Absent: Lombardi, Stillabower; Abstain: Sparacio. Motion passed.

IV. Treasurer's Report: Director Bergendorf reviewed the Treasurer's Report with the Board. She reported that the September Treasurer's report will be updated to reflect the working budget numbers for the fiscal year and all expenditures are accurately reflected this month. Trustee Winger inquired about the library programming expenditure line item. Director Bergendorf reported we spend a significant amount of programming funds during summer reading and the expenditures level off during the upcoming year. A motion to approve the Treasurer's Report was made by Trustee Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Lombardi, Stillabower. Motion passed.

V. Bill List/Cash Disbursement: Director Bergendorf distributed the updated bill list/cash disbursement report to the board. Trustee Matuszewski inquired about the payments to Modern Builders. Director Bergendorf reported the bill list does contain construction payments to Modern Builders. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Lombardi, Stillabower. Motion passed.

VI. Director's Report: Director Bergendorf reviewed her report with the board. She reported the summer school program was very successful. She reported on the ever-increasing demand for library services which includes materials, Internet, and programs. A motion to approve the Director's Report was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Lombardi, Stillabower. Motion passed.

VII. President's Report:

VIII. Correspondence:

IX. Legal/Ethics Report: No Report.

A. Legal Memos & Ethics Update

X. Continuing Business

A. Remodeling Update: Director Bergendorf reported we passed all final inspections for 140 School Street today, so we should receive the occupancy permit very soon.

B. Construction Project: Director Bergendorf reviewed the construction project with the Board. She reported that framing on the new windows needs to be completed and we are waiting for two new light fixtures for the computer support room. The computers will be moved into the new lab very soon and the project is going well.

XI. New Business

A. Auditor Engagement Letter

A motion to approve the auditor engagement letter was made by Trustee Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Lombardi, Stillabower. Motion passed.

B. Annual Vendor List – Statement of Cash Receipts and Disbursements

A motion to approve the Annual Vendor List – Statement of Cash Receipts and Disbursements was made by Trustee Sparacio and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Lombardi, Stillabower. Motion passed.

C. Chief Fiscal Officer Statement of Estimated Revenues

A motion to approve the Chief Fiscal Officer Statement of Estimated Revenues was made by Trustee Matuszewski and seconded by Trustee Sparacio. (Please note: Trustee Dunn exited the meeting at 8:06 p.m. and was not present for the vote.) Roll Call Vote- Ayes: Matuszewski, Sparacio, Winger, Zaremba; Absent: Dunn, Lombardi, Stillabower. Motion passed. (Please note: Trustee Dunn returned to the meeting at 8:09 p.m.)

D. Tentative Budget and Appropriation Ordinance

A motion to approve the Tentative Budget and Appropriation Ordinance was made by Trustee Dunn and seconded by Trustee Zaremba: Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Lombardi, Stillabower. Motion passed.

E. Public Hearing Notice for the Budget and Appropriation Ordinance

A motion to approve the Public Hearing Notice for the Budget and Appropriation Ordinance was made by Trustee Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Lombardi, Stillabower. Motion passed.

F. Annual Report – Authorize President and Secretary for Final Review and Signature

A motion to approve the annual report pending final review and signature by the President and Secretary was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Lombardi, Stillabower. Motion passed.

G. Presentation, Discussion, and Action Concerning Acquisition of Specific Property

No Action Taken.

XII. Executive Session

No action taken.

XIII. Approval of Executive Session Minutes

No action taken.

XIV. Adjournment

A motion to adjourn the meeting at 8:22 p.m. was made by Trustee Zaremba and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Lombardi, Stillabower. Motion passed.