

Wood Dale Public Library District
Regular Board Meeting Minutes
January 12, 2009
7:30 p.m.

Meeting began at 7:34 p.m.

The meeting was called to order by President Pro Tem Dunn.

I. Roll Call:

Present: Dunn, Matuszewski, Stillabower, Sparacio, Winger, Zwolfer*

Absent – Lombardi

Others Present: Bergendorf, Pulver

* Trustee Zwolfer attended the meeting via telephone.

II. Town Hall: New employee Karen Stier Pulver was introduced to the Board of Trustees. Ms. Pulver reported she was happy to be here and it was nice to meet everyone.

III. Minutes: A motion to approve the minutes for the December 8, 2008 regular board meeting was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger; Abstain: Zwolfer; Absent: Lombardi. Motion passed.

IV. Treasurer's Report: Revenue/Expenses by Fund: Trustee Winger inquired about the status of the construction loan budget line. Director Bergendorf reported the debt certificate loan has been paid off and the debt certificate paperwork has been returned to the Library. A motion to approve the Treasurer's Report was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger; Abstain: Zwolfer; Absent: Lombardi. Motion passed.

V. Bill List/Cash Disbursements: Trustee Winger inquired about the ALA Book Grant. Director Bergendorf reported this is for the "Love and Forgiveness" ALA grant and the fees for the speaker is for a series of workshops. The ALA grant pays for the speaker fees. Trustee Winger inquired about the bills from Tech Depot. Director Bergendorf reported it is for a combination of receipt printers and computer hardware for system backups. Trustee Sparacio inquired about the annual Orkin maintenance fee. Director Bergendorf reported the annual maintenance fee covers monthly visits for pest control. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger; Abstain: Zwolfer; Absent: Lombardi. Motion passed.

VI. Director's Report:

A motion to approve the Director's Report was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger; Abstain: Zwolfer; Absent: Lombardi. Motion passed.

VII. President's Report

President Pro Tem noted our beloved President was not able to attend this evening's meeting.

VII. Correspondence: Director Bergendorf reported we received a letter returning our paid debt certificate and a letter from Itasca Bank & Trust, Co. outlining how they are adjusting their interest rates to reflect a higher rate than currently offered by the Illinois Funds. Director Bergendorf reported she is planning to transfer additional funds to Itasca Bank & Trust, Co. in order to capture a higher interest rate.

X. Legal/Ethics Report: Nothing to report.

X. Continuing Business: None needed.

XI. New Business:

A. Construction/Renovation Project

Director Bergendorf reviewed upcoming construction and remodeling activities with the Board of Trustees. Trustee Winger asked us to confirm the direction the computer lab doors need to swing.

B. February Board Meeting

A motion to move the February Board meeting to February 23, 2009 was made by President Pro Tem Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger; Abstain: Zwolfer; Absent: Lombardi. Motion passed.

C. Illinois Governmental Ethics Act – Ethic Statement

Director Bergendorf shared with the Board of Trustees a list outlining names for submission to meet the Ethics Act requirements. A motion to approve and certify the list was made by President Pro Tem Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger; Abstain: Zwolfer; Absent: Lombardi. Motion passed.

D. Personnel

See Executive Session below.

E. Presentation, Discussion, and Action Concerning Acquisition of Specific Property

See Executive Session below.

XII. Executive Session

A motion to go into Executive Session at 7:57 p.m., pursuant to Section 120/2(c)(1)(personnel) and Section 120/2(c)(5)(property acquisition) was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger; Abstain: Zwolfer; Absent: Lombardi. Motion passed.

A motion to exit Executive Session and return to Regular Session at 8:48 p.m. was made by Trustee Winger and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger; Abstain: Zwolfer; Absent: Lombardi. Motion passed.

Trustee Dunn inquired about the Annual Recognition Dinner. Director Bergendorf reported she has not identified a specific date. She reported that we normally schedule the dinner during National Library Week. However, she is having difficulty establishing a date to accommodate Spring break, religious holidays in April, and other community events. Trustee Winger asked about the date of the spring election. Director Bergendorf reported the election is April 7 and Trustees take office after the third Monday in May.

A motion authorizing the Director to work with the attorney to revise the letter to the property owner as discussed in Executive Session was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger; Abstain: Zwolfer; Absent: Lombardi. Motion passed.

XIII. Approval of Executive Session Minutes: No action taken at this time.

XIV. Adjournment

A motion to adjourn the meeting at 8:53 p.m. was made by Trustee Winger and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger; Abstain: Zwolfer; Absent: Lombardi. Motion passed.