

Wood Dale Public Library District
Regular Board Meeting Minutes

May 5, 2008
7:30 p.m.

Meeting began at 7:32 p.m.

The meeting was called to order by President Lombardi.

Roll Call:

Present: Dunn, Lombardi, Matuszewski, Sparacio, Zwolfer

Absent – Stillabower, Winger

Others Present: Bergendorf

Town Hall: No one was present for town hall.

Director Bergendorf reported that Trustee Stillabower will not be able to attend the meeting this evening.

Minutes: A motion to approve the minutes for the April 6, 2008 special board meeting was made by Trustee Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski; Absent: Stillabower, Winger; Abstain: Sparacio, Zwolfer. Motion passed.

A motion to approve the minutes for the April 14, 2008 regular board meeting was made by Trustee Zwolfer and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Zwolfer; Absent: Stillabower, Winger. Motion passed.

Treasurer's Report: Revenue/Expenses by Fund: Trustee Zwolfer inquired about the debt certificate information contained in the Financial Statements - Page A1. Director Bergendorf replied this information was added to our financial reports at the request of the auditor. (Trustee Winger entered the board meeting 7:37 p.m.) Director Bergendorf reported the Board may need to do a budget amendment prior to the close of the fiscal year due to future plans and the increase in cost of gas mileage (travel and CE). Trustee Matuszewski inquired about the personal property replacement revenue. Director Bergendorf explained the history of this revenue. Trustee Winger inquired about the status of the LSTA grant. Director Bergendorf reported that the grant income was received. Trustee Winger inquired about the status of our construction loan repayment. Director Bergendorf reported additional funds will be allocated up to \$90,000 – the amount contained in the Budget and Appropriation Ordinance. A motion to approve the Treasurer's Report was made by Trustee Dunn and seconded by Trustee Zwolfer. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Stillabower. Motion passed.

Bill List/Cash Disbursement: Trustee Matuszewski inquired about the bill to Illinois Fire and Safety and the bills associated with the LSTA Connecting Communities grant. Director Bergendorf reported part of the reimbursement to Itasca Library was for postage for the community mailer, books for the grant, banners and programs. Director Bergendorf replied that the Wood Dale Public Library received \$20,000 for the grant and the Wood Dale Public Library is responsible for disbursing the grant funds. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Stillabower. Motion passed.

Director's Report: Director Bergendorf reported the Library has been very busy with class visits from Wood Dale School District #7. Director Bergendorf distributed a circulation supplement that outlined statistics by hour. Trustee Winger inquired about the size and circulation of our DVD collection. Director Bergendorf reported the DVD collection is quite popular and growing in size. She also shared that there have been instances

of AV material being stolen and she is examining this issue. Director Bergendorf reported she was proud of the efforts of staff during the migration. She reviewed outstanding data migration issues with the Board, distributed handouts from continuing education programs, and reviewed upcoming physical facilities projects. Director Bergendorf reported she met with the Acting City Manager to discuss the "Pond Development Project." She showed the Board a tentative design of the area. She informed the Board that the City was inquiring about the Library having a financial commitment to the project. The project cost is \$500,000 and the Wood Dale Park District has committed \$75,000 for the project. Director Bergendorf reported the group discussed hiring a grant writer and perhaps the Library's commitment could be helping to write the grant. Director Bergendorf reported she was going to look into the paperwork required for this type of grant. The Board discussed that if the pond area is utilized by the community, the planned parking would only be sufficient for pond use. The Board discussed possible alternative ways to contribute.

Director Bergendorf reported the Web site has been re-vamped. Trustee Winger inquired about status of our annexation project. Director Bergendorf reported she is in the process of getting legal descriptions for all of the property in the area. Trustee Sparacio inquired about our material consideration process at the Wood Dale Library. A motion to approve the Director's Report was made by Trustee Dunn and seconded by Trustee Zwolfer. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Stillabower. Motion passed.

President's Report and Correspondence: No report.

Legal/Ethics Report: No report.

Continuing Business: None.

New Business:

A. Non-Resident Library Card Participation Authorization

A motion to approve the Non-Resident Library Card Participation Authorization Form was made by Trustee Winger and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Stillabower. Motion passed.

B. Material Selection Policy

A motion to approve the Material Selection Policy was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Stillabower. Motion passed.

C. Resolution Concerning Developer Donations

This item was tabled.

D. Presentation, Discussion, and Action Concerning Acquisition of Special Property.

Executive Session

A motion to go into Executive Session at 8:19 p.m., pursuant to Section 120/2(c)(5)(property acquisition), was made by President Lombardi and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Stillabower. Motion passed.

A motion to exit Executive Session at 8:46 p.m. and resume regular session was made by President Lombardi and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Stillabower. Motion passed.

Adjournment

A motion to adjourn the meeting at 8:47 p.m. was made by Trustee Zwolfer and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Stillabower. Motion passed.