

Wood Dale Library

520 North Wood Dale Road
Wood Dale, Illinois 60191
Telephone: (630) 766-6762
Fax: (630) 766-5715
www.wooddalelibrary.org



Wood Dale Public Library District
Board of Library Trustees Meeting Agenda
December 21, 2020
7:30 p.m.

Notice is hereby given that the Board of Library Trustees of the Wood Dale Public Library District, Wood Dale, Illinois will hold their regular December board meeting on Monday, December 21, 2020 at the hour of 7:30 p.m. at the Main Library at 520 North Wood Dale Road, Illinois, for the purpose of discussion and action on the agenda items listed below.

The public is invited to attend or to listen to the meeting online at www.zoom.us or by calling 1-312-626-6799

Meeting ID: 896 7685 7787
Password: 094832

In lieu of providing public comment in person, or by calling in, members of the public may submit public comments by sending an email to trustees@wooddalelibrary.org by 6 pm on December 21, 2020.

A handwritten signature in cursive script that reads "Lynnette Zaremba". The signature is written in black ink and is positioned above a horizontal line.

Lynnette Zaremba, Secretary
Board of Library Trustees
Wood Dale Public Library District

AGENDA

- I. Call to Order
- II. Roll Call: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba
- III. Public Comment
- IV. Secretary's Report:
 - A. Minutes: November 16, 2020 - Regular November Board of Library Trustees Meeting Minutes

- V. Financial Reports
 - A. Treasurer's Report: Revenue/Expenses by Fund/Investment Report
 - B. Bill List/Cash Disbursements
 - C. Audit – Presentation and Acceptance
- VI. Director's Report
- VII. President's Report
- VIII. Correspondence and Communications
- IX. Legal/Ethics Report
 - A. Legal Memos
 - B. Ethics Update
- X. Continuing Business
 - A. Report from Independent Construction Services
 - 1. WDPL Status Update Report
 - A. Issues Log
 - B. Contract and Change Order Log
 - C. Allowance Log
 - D. Owner Held Contingency
 - E. Progress Payment Review
 - F. General – Furniture Bidding Update
- XI. New Business
 - A. Authorization to Issue a Contract to Bid Package Number One Commercial Furniture – Interiors for Business in an amount not to exceed \$143,027.05
 - B. Authorization to Issue a Contract to Bid Package Number Two Systems Furniture – Forward Space in an amount not to exceed \$72,281.80
 - C. Authorization to Issue a Contract to Bid Package Number Three Circulation Desk – KI in an amount not to exceed \$33,085.49
 - D. Authorization to Issue a Contract to Bid Package Number Four Wood Shelving – Meilahn in an amount not to exceed \$74,980.00
 - E. Authorization to Accept Meilahn Proposal for Perimeter Wood Shelving in the amount of \$48,360.00
 - F. Authorization to Spend Allowance: Authorization Contingency #8 in the amount of \$11,330.00
 - G. Policies/Plans
 - 1. Library Program Policy
 - 2. Policy on Service to Children and Teens
 - 3. Computer and Internet Use Policy (Update)
 - 4. Americans with Disabilities Act Compliance Policy

5. Trustee Ethics Statement

6. Reference and Readers' Advisory Policy – Review

H. Approval of the Itasca Bank Corporate Authorization Resolution and Bank Account Agreement

I. Per Capita Grant Requirement Review

XII. Adjournment

The Wood Dale Public Library District is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend a library meeting and who need certain accommodations in order to allow them to observe and/or participate in that meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact 630-766-6762 promptly to allow the Wood Dale Public Library District to make reasonable accommodations for those persons.

Posted December 21, 2020 at 8 p.m.