

Wood Dale Library

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Wood Dale Public Library District
Board of Library Trustees Meeting Agenda
October 19, 2015
7:30 p.m.

Notice is hereby given that the Board of Library Trustees of the Wood Dale Public Library District, Wood Dale, Illinois will hold their regular October board meeting on Monday, October 19, 2015 at the hour of 7:30 p.m. at the Library Programming Center* at 140 School Street, Wood Dale, Illinois, for the purpose of discussion and action on the agenda items listed below.

A handwritten signature in cursive script that reads 'Lynnette Zaremba'. The signature is written in black ink and is positioned above a horizontal line.

Lynnette Zaremba, Secretary
Board of Library Trustees
Wood Dale Public Library District

** (Access to the Library Programming Center is via connecting sidewalks from the main library facility at 520 North Wood Dale Road, Wood Dale, Illinois.)*

AGENDA

- I. Call to Order
- II. Roll Call: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba
- III. Public Comments
- IV. Secretary's Report
 - A. Minutes: September 21, 2015 – Public Hearing Minutes for the Budget and Appropriation Ordinance – Ordinance #5 2015; September 21, 2015 - Regular September Board of Library Trustees Meeting Minutes
- V. Financial Report
 - A. Treasurer's Report: Revenue/Expenses by Fund/Investment Report
 - B. Bill List/Cash Disbursements
- VI. Director's Report

- VII. **President's Report**

- VIII. **Correspondence and Communications**

- IX. **Legal/Ethics Report**
 - A. **Legal Memos**
 - B. **Ethics Update**

- X. **Continuing Business**
 - A. **Open Meetings Act Training Date Draft Agenda**
 - B. **Technology Use Policy**
 - C. **Staff Internet Policy**

- XI. **New Business**
 - A. **Medical Insurance Renewal**
 - B. **Resolution #2 2015 – Resolution to Determine Estimate of Funds Needed for 2015- 2016 Fiscal Year**
 - C. **Establish Public Hearing date pursuant to TITA - Notice of Proposed Property Tax Increase for Wood Dale Public Library District**
 - D. **Resolution #3 2015 – Resolution Authorizing Intervention in Certain Tax Appeal Cases**
 - E. **Tressler LLP Letters of Authorization**
 - F. **Library Policies and Forms**
 - 1. **Benefits Policy**
 - 2. **Policy on Service to Non-Residents for 2015-2016**
 - 3. **Event Permission/Emergency Information/Photo Release (for special events)**
 - 4. **Disposal of Surplus Equipment Policy**
 - 5. **Travel Conference Policy**
 - 6. **Social Media Policy**
 - 7. **Public Internet Policy**
 - 8. **Material Selection Policy**
 - 9. **Freedom of Information Act Policy**
 - 10. **Meeting Room Policy and Forms**

- G. Records Disposal Certificate
 - H. Disposal of Equipment
 - I. Disposal of Executive Session Digital Audio Recording prior to April, 2014
(keeping legally mandatory 18 months)
 - J. Conduct Ordinance #6 2015
 - K. Automatic Patron Renewal
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- XII. Executive Session
 - A. 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
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- XIII. Resolution #4 2015 – Resolution Regarding Release of Closed Session Minutes
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- XIV. Adjournment

The Wood Dale Public Library District is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend a library meeting and who need certain accommodations in order to allow them to observe and/or participate in that meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact 630-766-6762 promptly to allow the Wood Dale Public Library District to make reasonable accommodations for those persons.

Posted October 16, 2015 at 3:30 p.m.